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| INFLUENCING FACTORS/PRECONDITIONS |
| Themes: * Characteristics of the iMCSP\* project
* Operational preconditions
* Human and financial resources
* Organizational conditions
 |
| Themes added based on interviews:* Coaching external company
* Complexity implementation of the intervention(s)
 |

Appendix A. Themes discussed in semi-structured interviews iMCSP\* project

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| PREPARATION PHASE |
| Themes: |
| Micro level:* Preparation activities
* Training
* Location
* Personnel
* Time management
* Public Relations (PR) strategies
* Informing referrers/people with dementia/caregivers
* Recruiting project leaders
 | Meso level:* Collaboration with people/organizations involved
* Project group
* Financial resources

Macro level* Laws and regulations
* Regional/national policy
* Protecting personal information/privacy
 |
| Themes added based on interviews:Does not apply.  |

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| STARTING PHASE |
| Themes: |
| Micro level:* Personnel
* Recruiting participants
* PR strategies
* Terms of participation are clear
* Opinion participants
* Number of participants
* Evaluation of intervention
* Involvement management
 | Meso level:* Collaboration with potential referrers
* Collaboration with people/organizations involved
* Project group
* Discussion about division tasks
* Competing other initiatives
* Financial resources

Macro level:* Change in laws and regulations
* Regional/national policy
 |
| Themes added based on interviews:* Type of volunteer work
* Unexpected changes within organization
* Knowledge about dementia within the DemenTalent workplaces
* Commitment/motivation of DemenTalent workplaces
* Logistics volunteering (e.g. transport to workplace)
* Change in the intervention
 |

\*iMSCP = individualized Meeting Center Support Program

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| CONTINATION PHASE |
| Themes: |
| Micro level:* Opinion participants
* Change in the intervention
* Number of participants
* Human resources

Meso level:* Meaning intervention for Meeting Center
* Relations Meeting Center and other Meeting Centers
* Relation between Meeting Center and Health care- and social organizations
* Collaborations protocol
* New collaborations
* Other programs and activities
* Project group
* Financial resources
* Continuation
 | Macro level:* Laws and regulations
* Regional/national policy
 |
| Themes added based on interviews:* PR strategies
* Evaluation interventions
* Relationship with DemenTalent workplaces
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