This is an example of a field crew information packet that includes information about the project site, crew member expectations, safety protocols, emergency contact forms, and acknowledgment of risk forms. It was designed for a domestic (within the United States) dissertation field project. This template is modeled after a document written by Kaitlyn Davis at the University of Colorado, Boulder that she distributed to the crew for her dissertation project.

**[Insert Project Name Here]**

**FIELD CREW INFO PACKET**

**Welcome Letter**

Hello!

Thank you so much for volunteering for this project! I’m looking forward to us working together to learn more about Pueblo agriculture and the land-use adaptations Pueblo people made in light of colonialism.

Enclosed you will find the following information:

1. Project work description and field crew expectations

2. Project schedule

3. Project logistics (food, housing, transportation)

4. Project safety

5. Project packing list

6. Project study materials

7. Field crew info form (emergency form)

8. Acknowledgement of risk form

9. Photo release form

Please complete and return items 7, 8, and 9 to me via email by 5/24/19. Please also bring the hard copies of 8 and 9 with you when you arrive for the field project.

If you have any questions or need more information about anything in this packet, feel free to contact me via email [ ] or phone [ ].

Thank you!  
[Insert Project Director Name Here]

**Project Work Description and Field Crew Expectations**

This project is part of a larger effort to understand how Pueblo society was impacted by changing economic systems and interactions and how Pueblo people adapted to and played a key role in these social and economic networks. This particular project investigates how Pueblo agriculture was impacted by Spanish colonization, particularly the introduction of wheat, livestock, and taxation. In addition to the contributions this work will make to cultural and historical knowledge, it will hopefully glean useful information on sustainable arid agricultural technologies and practices that can be helpful in small-scale farming today, as well as provide an opportunity for documentation and education on local resources and their conservation.

We will be working in two regions in New Mexico: the Tewa Basin/Chama area between Abiquiu and Santa Fe and the Galisteo Basin between Santa Fe and Albuquerque. In each region, we will be studying the agricultural systems around a pre-Spanish-contact Pueblo village and a contact-era village. The pre-contact villages are [Insert sites here]. The contact-era villages are [Insert sites here]. For Site 1, we will be on Forest Service land, for Site 2, we will be on New Mexico state land, for Site 3 we will be on a mix of private and tribal land, and for Site 4 we will be on a mix of Archaeological Conservancy and private land.

The work will involve archaeological field surveys, artifact analysis, and environmental sample collection during the day, as well as some data entry and analysis in the evenings. The surface survey involves individuals walking over the survey area scanning for agricultural features, such as the grid gardens, field shrines, and borrow pits. If a feature is found it will be documented (location, size, associated artifacts, level of preservation). In-field analysis and tabulation of the artifacts will give us information about the intensity of use of a farming area as well as the time period of use. The sediment sampling involves using an auger to extract sediment cores. The sediment will be analyzed over the 2019-2020 school year for pollen and phytoliths, which will tell us which crops were grown.

The evening prior to the first day of each work week will be a training session. The first day of each work week will have in-field training to go along with the data collection we are doing. We will work 6 days each week in the field, from approximately 7:30-3:30. We will also be doing work for 2 hours in the evening (a mix of data entry and preparing supplies for the next day). Each crew member is expected to participate in all training and work sessions during the time for which they have signed up on the schedule. Any time not scheduled for training or work is free time for you.

**Project Schedule**

Here is the schedule that I have so far. Please let me know if anything is incorrect. If you are in a crew member box, you will have food and housing provided. If you are in an additional people box, you are expected to provide your own food and housing (except for field lunches, which will be provided for you).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Site | House Address | Crew | Additional People |
| June 3-8, 2019 | 1 |  |  |  |
| June 9-15, 2019 | 1 |  |  |  |
| June 16-21, 2019 | 1 |  |  |  |
| June 26-29, 2019 | 2 |  |  |  |
| June 30-July 6, 2019 | 2 |  |  |  |
| July 7-10, 2019 | 2 |  |  |  |
| July 20-27, 2019 | 3 |  |  |  |
| July 28-August 3, 2019 | 3 |  |  |  |
| August 4-10, 2019 | 3 |  |  |  |
| August 19-23, 2019 | 4 |  |  |  |

**Project Logistics**

**Housing:**

All housing will be homestays. Housing for Site 1 will be in the homes of families who are members of the Notre Dame Club of New Mexico. Housing for Site 2 and 4 will be in the home of a family who is a member of the Don Jose Loop HOA (which is where part of the Site 4 work will be occurring). Housing for Site 3 will be in an AirBnB rental home, shared with the crew of another archaeological project in the area. Everyone will have their own bed, but expect to share rooms (with up to one other person of the same sex) and to share a bathroom. Please be respectful of the homes we are staying in and keep your belongings confined to our crew’s bedrooms and bathrooms. We will have access to their kitchens to prepare our meals.

If you are a crew member, please plan to arrive at the homestay location by 5:00pm the day prior to the first field day for which you are signed up. Please plan to leave any time after 4:00pm on the last field day for which you are signed up (but you will need to leave the homestay house by 10:00am the day after the last field day for which you are signed up).

If you are an additional volunteer, please respond on your info form with which days you plan on meeting us at the field site, so I know when to expect you.

**Food:**

We will have a cold continental breakfast each day (e.g. hardboiled eggs, cereal, yogurt, toast/bagels, fruit). We will have hot water for tea and coffee. I will set up the breakfast each day, but admittedly don’t know how to prepare coffee, so a crew member will have to be the point person for that. I expect everyone to help with clean-up.

Before we leave for the field, we will pack our lunches for the day (each person will pack their own lunch). You are also expected to bring enough water/fluids with you to get through the field day. We will put them in a cooler to take with us. We will also have extra lunch supplies on hand in the field, for community members or additional volunteers who show up. I would appreciate crew member’s help in preparing these lunch materials as well as filling up our reserve-water cooler.

We will prepare a meal as a group in the evening. Ideally, we will make something that lasts us multiple days (crock pot meal, casseroles, lasagnas, etc.).

Because this is a dissertation project, funding is limited. You will have enough food to feel full, but the food will be simple (think along the lines of the lunches packed for you in middle school and the dinners you had at summer camp). I will do my best to accommodate medical dietary restrictions (i.e. allergies, celiac, lactose-intolerant), but I do not have the budget to accommodate dietary choices and preferences (i.e. vegan, Keto diet, etc.). If you have a medical dietary restriction, please include on your info form what of the normal field food you can eat as well as suggestions of additional field foods that would work for you. If you have dietary preferences, please note that as well, just so I am aware and can budget whether to buy less of one type of item and more of another, for example. You are welcome to purchase your own food during free time to supplement the provided project food.

**Transportation:**

I will provide transportation to and from the site each day.

As far as transportation from your permanent residence to our project area at the beginning of your participation in the project and back at the end of your time with the project, you are responsible for that on your own. If you are coming from Colorado and are staying for the full length of a site, you are welcome to ride down and back with me. You are also welcome to bring your own vehicle, regardless of where you are coming from. If you are flying, I can pick you up from the airport and drop you back off, but please consult with me about your flight plans before booking them.

**Project Safety**

**Project policy**

Our collective goal should be to have this project be the safest field project and experience that it can be. This includes safety of ourselves as well as safety of the properties and land on which we will be spending time.

Although we are all technically volunteers, this should be treated as a professional job that deserves our full awareness and attention. Therefore, impairment due to the use of drugs (including alcohol) will not be tolerated during work hours and these substances (as well as vape pens or e-cigarettes that give off any sort of detectable scent) are not permitted at the work site. Please defer to each individual homestay family regarding policies for at-house substance use.

If you have pre-existing medical conditions that I should be aware of (including prescription medications or epi pens that may need to be administered in an emergency), please put them on your info form. Please also let me know your insurance info,

I have CPR/AED, First Aid, and Lifeguard training. At the beginning of each week, our evening training session previously discussed will also include a basic wilderness first aid training. Please be present and attentive at this session. We all need to look out for each other (including looking out for ourselves) when it comes to preventing dehydration, heat exhaustion, sun poisoning, etc. in the field. Please notify me if you see a health concern arising in yourself or another crew member. Please also wear the proper safety gear at all times on the site (see packing list) and do not take unnecessary risks (carrying things that are too heavy for you, trying to jump across big gaps in rocks, etc.).

In addition to safety of the people, we need to respect the places in which we will be staying and working. No littering, no damaging property or natural resources, etc.

If at any point, you do not feel safe on this project, or if you observe anything that could become a hazard, please speak with me.

**Acknowledgment of risk**

Because this is a volunteer project, not a course or an employed project, we are not covered by University insurance. Therefore, any medical issues that may arise during the project would be processed through your own personal insurance and neither the University nor I will be financially responsible for this. We will do our best to make this project as safe as possible, but please read and sign the attached Acknowledgment of Risk form acknowledging that you are aware of the potential hazards and risks involved in outdoor field work.

**Communication**

Each crew member will have a project walkie-talkie. We will use these for all in-field project communication. It is your responsibility to not lose your walkie-talkie, make sure it is fully charged for each work day, and return it at the end of your time with the project.

**Emergency vehicle**

Since we will only have one project vehicle, it would be optimal if a second vehicle could drive to (or near to) the project site each day in case someone has to be transported away from the site due to an emergency. If you are willing to volunteer your vehicle for this, please let me know. You would be compensated gas for the days that you drive to the site.

**Community-engagement policy**

Please welcome and show respect to community members who may visit our project and join in the fieldwork with us.

We also may encounter people who are curious or skeptical of our work. If anyone is creating a problem for you or questioning our permission to be on the land, please do not engage/argue with them and please send them to me.

**General resources**

In event of an emergency that requires first responders come to our site, call 911. Otherwise, here are some local resources of note:

Local police:

For Sites 1 and 3: Espanola Police Department: Address: 1316 Calle Adelante, Española, NM 87532, Phone: (505) 747-6002

For Sites 2 and 4: Santa Fe Police Department: Address: 2515 Camino Entrada, Santa Fe, NM 87507 Phone: (505) 428-3710

Nearest urgent care:

For Sites 1 and 3: Aspen Medical Center 411 Santa Clara Bridge Road, Espanola, NM 87532 (505)747-6939

For Sites 2 and 4: Aspen Medical Center 3450 Zafarano Dr Suite C

Santa Fe, NM 87507 (505)466-5885

Nearest hospital:

CHRISTUS St. Vincent Regional Medical Center, 455 St Michaels Dr, Santa Fe, NM (505)913-3361, or Presbyterian Santa Fe Medical Center, 4801 Beckner Road, Santa Fe, NM (505)772-1234

**University resources**

If you are from CU, here are university and national resources available to you. If you are not from CU, I recommend finding out comparable information from your home university. I am happy to help you look this information up.

Nationwide (USA) Support

• National Domestic Violence Hotline

Available 27/7 to talk confidentially for anyone experiencing domestic violence, seeking resources or information, or questioning unhealthy aspects of their relationship

Phone: 1-800-799-7233

Phone (TTY): 1-800-787-3224

Website: http://www.thehotline.org/

• National Sexual Assault Hotline (RAINN)

Provides confidential, one-on-one, crisis support 24/7 for anyone. Phone: 800-656-4673

Website: https://rainn.org/get-help/national-sexual-assault-hotline/

Support at and around CU Boulder:

• CU Sexual Assault Nurse Examinations (SANE)

This website describes services provided to victims of sexual assault. Website: http://www.colorado.edu/health/sane

• BCH Sexual Assault Nurse Examinations (SANE)

Examination services for victims of sexual assault through Boulder Community Health.

Phone: 303-415-8818. Website: http://www.colorado.edu/health/sane

• CU Office of Victim Assistance (OVA)

This office provides a variety of services for victims of all sorts, including a confidential reporting link. This page also contains links to a variety of services for victims. Website: http://cuvictimassistance.com/

• Counseling and Psychological Services (CAPS)

This is available to all CU students, faculty, and staff. They are located at the Boulder campus. Conversations with CAPS personnel are confidential unless there is threat of danger to yourself or others. Website: http://www.colorado.edu/health/counseling

• Moving to End Sexual Assault (MESA)

This is a nonprofit behavioral health organization that serves Boulder and Broomfield Counties. 24-Hour hotline: 303-443-7300Website: http://movingtoendsexualassault.org/

• Boulder County Health (BCH) Foothills Hospital

This is a 24-hr Mental Health Emergency hotline that anyone may call for support and/or assistance. Phone: 800-643-5432. Web: http://www.bch.org/

• Brochure regarding Title IX policies and procedures:

http://www.colorado.edu/institutionalequity/sites/default/files/attached-files/title-ix\_brochure\_2015.pdf

• Confidentiality and mandated reporters:

Given the personal nature Title IX violations, many victims are understandably reluctant to come forward. As such, it is particularly important that they understand how to report and how that report will be handled. Reports made to Counseling and Psychological Services (CAPS) and University Health Services (in a clinical setting) are confidential and can be anonymous. Except in rare, extreme circumstances, nothing will be shared with anyone outside of these offices without explicit permission. Information shared with other CU offices are kept as confidential as possible, but some information will be shared with the Title IX coordinator, who is expected to be made aware of all reported Title IX violations.

• Protections for reporters:

o The University strongly encourages students to report incidents violating Title IX policy, regardless of whether the consumption or possession of drugs or alcohol was involved. Therefore, students who act responsibly by reporting information about violations of Title IX policy to the appropriate authorities will typically not face University disciplinary action for their own possible drug or alcohol possession or consumption in connection with the reported incident (AD85, 2014).

o Title IX also protects against retaliation, defined as adverse employment, academic or other actions against anyone reporting or participating in an investigation of Title IX allegations.

**Project Packing List**

Each crew member is expected to bring the following (if you’re not sure what I mean by any of these items, please email me and I can send you a picture of an example!):

Field clothes:

3 pairs pants (think Carhartts or something that won’t get a bunch of cactus and brush particles stuck to them)  
6 light-colored t-shirts

3 lightweight long-sleeve button up field shirts  
6 pairs socks  
6 pairs underwear (and bras, if you’re female)  
3 bandanas  
Sturdy hiking boots

Belt

Sunglasses

Hat

Rain jacket (and rain pants if you have them)

Gloves (e.g. gardening gloves or work gloves)

Non-field clothes:  
Shorts

Tennis shoes  
Sandals  
Sweatshirt   
Swimming suit

Other field items:

Backpack (will be used for carrying notebooks, trowels, tape measures, etc.)

Enough water bottles/camelbacks to carry 4 quarts (1 gallon) of water)

Notebook (type doesn’t matter)

Writing implements (pens, pencils, sharpies)

Trowel (Marshalltown 45-5)

Tape measure

Line level

A clipboard that has a storage compartment for papers

Any medical/hygiene supplies you personally need to feel comfortable in the field (these could include bug spray, sunscreen, allergy medicine, Kleenex, aloe, etc.)

Also of important note: there are no established bathrooms or facilities at any of our sites. Therefore, we will need to pack in and pack out all of our materials. So I recommend bringing Ziploc bags and plastic grocery bags to pack out any personal trash you have (women: this includes feminine hygiene products. In addition to bringing your feminine hygiene products, baby wipes are a lifesaver for that time of the month in the field).

Other non-field items:

Pillow

Blanket

Towel

Shower supplies and toiletries

Any medications that you need

**Project Study Materials**

You do not need to have these memorized at all, just look them over and be familiar with them.

Info about the region and its people:

Intro to the Ancestral Pueblo People of the Northern and Middle Rio Grande:

Wendorf 1954, Ortman 2016

View of the landscape:

Fowles 2009

Agricultural use of the landscape:

Ford and Swentzell 2015, Lightfoot and Eddy 1995

Plant Guide: <https://plantsofthesouthwest.com/collections/all>

Ceramic Guide: Wilson 2007

Lithic Guide: KED Lithic guide

Field Features Guide: This will be distributed when you arrive, but for now just know that these are the types of features we expect to see:

Artifact scatters, borrow pits, cairns, check dams, clay pits, cobble step terraces, cupule

boulders, gravel mulch fields, rock bordered fields, house mounds, field houses, khayeh

(field shrine stones), middens, stone circles, stone-lined ditches, trails, upright stones

Sediment collection and observation guide: KED Geoarc field guide

Other optional things to start researching:

If you’re interested, you can check out *Traditional Arid Lands Agriculture*, by Ingram

and Hunt as well as doing Google searches of the sites we will be working at.

**Field Crew Info Form**

Name (as well as if you have a nickname you prefer):

Mailing address:

Phone (cell):

Email:

Date of birth (including year):

Emergency contact info (name, phone, email, relationship to you):

Affiliation (university or place of employment):

Experience so far with archaeology and/or field work:

What days you will be working with us:

What day and approximate time you plan on arriving:

What day and approximate time you plan on leaving:

Mode of transportation to get to the homestay house:

Will you have a car with you?

Will you need a ride from me at any point (besides getting from the homestay house to the site)?

Are you willing for your car to be the emergency vehicle?

Any first aid/first responder training?

Medical insurance info:

Do you have any preexisting medical conditions I should be aware of (including medications that may need to be administered in case of emergency)?

Do you have any dietary restrictions that I should be aware of?

Do you have any religious observances or family obligations that I should be aware of? (accommodations will be made for these)

Anything else?

**Acknowledgement of Risk Form**

University of Colorado (CU) PhD students design their dissertation field projects to ensure the health and safety of all participants. CU PhD students monitor weather conditions, participant’s physical condition, and other factors and adjust field schedules, tasks, or methods as needed to maximize volunteer safety. However, CU PhD students are not currently able to provide liability insurance coverage for projects conducted on federal, state, municipal, or private land.

Safety Information

Field archaeology involves physical labor outdoors, including movement in and around open excavation units and across uneven terrain. A variety of hand tools are required for many tasks and some of those tools have cutting edges. While archaeology is not particularly dangerous, the risk of injury is always present. Following these safety precautions can minimize, but not eliminate, the risk of accidents and injury while working. Please read the following information carefully before you take part in archaeological fieldwork.

1. Working outdoors exposes you to the elements. Wear appropriate clothing. For sunny days that includes long-sleeved shirts and brimmed hats. Regularly apply sunscreen with a high SPF level. Drink plenty of water or sports beverages to stay well hydrated. Drink fluids before you feel thirsty. Bring enough water bottles for a full day of work (recommended is at least 3-4 quarts although more is always better). If you are not feeling well due to heat or overexertion, please let a staff member know and we will make arrangements for you to take a break. In cold or inclement weather bring appropriate clothing to keep you warm and dry, including adequate raingear and layers of clothing.

2. Sturdy footwear is a necessity. You are required to wear hiking boots on survey and thick-soled shoes for excavation. No open-toed or open-backed shoes will be permitted, except during waterscreening. Going barefoot is never an option.

3. Watch where you walk! Excavation units may be open across the site and survey markers may be set up. Do not walk or stand directly adjacent to excavation units or sit or kneel on the edge of the units while excavating. The ground in those areas can become unstable and collapse. Be vigilant for the strings that delineate the excavation area.

4. Watch out for things like barbed wire and cactus. Be careful where you sit down or put your pack.

5. Watch out for rattlesnakes. If you see a snake, stop, look behind you, and then back up slowly. Do not antagonize the snake or any other wildlife. If a snake attempts to strike you, please let the field director or your crew chief know immediately. If you are bitten, we will seek immediate medical help.

6. Keep all equipment not in use neatly in an unobtrusive area. Trowels and shovels should always be placed with the point facing the ground. Trowels pointing upward may injure your feet. Stepping on a shovel with the blade upturned can cause the handle to level up toward you.

7. A first-aid kit will be available at the site. On survey, your crew chief will carry a small kit. If you are injured—even if it appears to be a minor cut or scrape—please inform the staff and have the injury treated.

8. You will be receiving instruction on how to use all of the equipment on site. If you have questions about the proper use of a piece of excavation equipment, please ask a staff member for clarification.

9. CU recommends that you have proper immunizations before excavating. Historical sites in particular yield metal debris that may be sharp and corroded and can transmit tetanus. Having an up-to-date tetanus booster is strongly recommended for volunteers. While immunization against tetanus is good for a ten-year period, many archaeologists have booster shots every five years so the vaccine is most effective.

10. CU project participants ordinarily stay in a field camp or homestay house. Many types of accidents are more likely to occur in camp in the evening than on site during the day. Potential dangers include campfires, kitchen knives and other equipment, and scalding water or food. Please bring a flashlight or headlamp and watch your footing at night.

11. Volunteers are required to fill out a Field Crew Info form and inform staff of any physical conditions that may impede their full participation in the program. This form also requests the disclosure of information that may be useful for staff to know in the case of an emergency, such as allergies or latent medical conditions you would want emergency personnel to be aware of in your treatment. The information provided will be kept in confidence and information sheets will be destroyed after the fieldwork concludes.

For the safety of everyone on the project, the following items are prohibited:

1. Illegal drugs, including marijuana which is still illegal on federal lands

2. Pets

3. Guests, without prior approval of field staff

4. Radios or iPods can be used at camp or during lunch but not during work hours

Personal Conduct Policy

All CU employees, research associates, and volunteers are entitled by law to a respectful workplace. A respectful workplace is one in which an individual is comfortable with being themselves (within the bounds of good grooming and contemporary standards of behavior) and is not the subject of unwanted sexual advances, offensive behavior, or harassment intended to cause emotional harm. We endorse guidelines set by the Equal Employment Opportunities Commission (EEOC), the Society for American Archaeology (SAA), the Society for Historical Archaeology (SHA), and the Register of Professional Archaeologists (RPA) on sexual and other harassment.

CU project participants also agree to abide by the relevant elements of SAA’s Principles of Archaeological Ethics and the Colorado Archaeological Society’s Code of Ethics.

The standards of what is considered offensive have changed frequently over the past several decades, and recognition of behavior as offensive strongly follows age cohorts. Thus, behavior deemed offensive by the affected individual will be investigated to determine if it the incident was (1) repeated or isolated, (2) intended to offend, and (3) an abuse of position or was intended to create a hostile work environment. Some behaviors that are perceived as offensive may be relics of social mores that are no longer considered the social norm, and therefore represent an opportunity for discussion and education on the topic of concern, rather than discipline or dismissal. However, some behaviors, defined below, constitute harassment and will not be tolerated:

Harassment is deliberate and repeated unsolicited verbal comments that are demeaning or derogatory to a particular individual or group and are therefore unwelcomed. Harassment is occurring when: these behaviors have the express or implied intention of isolating or alienating an individual or subgroup from the larger group; differences in attributes such as an individual’s age, ability, race, skin color, gender, sex, sexual orientation, national or regional origin, or religion, are entwined with legitimate and healthy differences of opinion or scientific interpretation; or, such conduct has the purpose or effect of interfering with the work performance or creates an intimidating, hostile or offensive professional environment.

Sexual harassment is deliberate or repeated unsolicited verbal comments, gestures or physical contact of a sexual nature which are unwelcomed. Sexual harassment is happening when: submission to such conduct is explicitly or implicitly made a term or condition of an individual’s employment, opportunities, or professional advancement; submission to or rejection of such contacts or behavior form the basis of a decision affecting such an individual; or, such conduct has the purpose or effect of interfering with the work performance or creates an intimidating, hostile, or offensive professional environment.

Some obvious forms of sexual harassment are touching, grabbing, lewd gestures, jokes with a sexual connotation, publicly displayed images of a sexual nature, and any behavior with sexual overtones that is intimidating or offensive to the recipient. Harassment may be written, spoken, or physical. Asking a co-worker for a date is not sexual harassment; but continuing to do so after being told “no” is harassment.

Employees, research associates, and volunteers must tell the harassing person that their behavior is offensive and that they must immediately stop the behavior, and the person who feels that they have been harassed must immediately report all incidents of harassment to their supervisor or project leader. All allegations of sexual harassment will be promptly, fully, and fairly investigated.

Because these matters can be extremely sensitive, CU, in compliance with legal restrictions, will attempt to keep employee complaints and all communications, such as interview notes and statements, in strict confidence. Employees, research associates, or volunteers will not suffer any intentional retaliation by the company for reporting confirmed harassment (e.g., demotion, discharge, unnecessary changes in scheduling). All supervisors, department heads, crew chiefs, and crew members should be aware that sexual harassment is unacceptable conduct and that they are required to make a timely report of incidents and allegations to the appropriate personnel.

If it is determined that sexual harassment has occurred, appropriate remedies for the complaint and disciplinary action against the offender will follow. Anyone engaging in sexual or other unlawful harassment will be subject to disciplinary action, up to and including termination of employment or immediate dismissal from the organization, and removal from the field project, camp, or premises.

By entering my name and DOB below I acknowledge that:

1. I have read and understand CU PhD dissertation field project safety guidelines.

2. I understand that CU and its PhD students are unable to provide liability coverage for volunteers participating in projects conducted on federal, state, municipal, or private land.

I have read and agree to abide by CU PhD field project policies as they pertain to safety, personal conduct, and harassment. I understand that if I fail to follow these policies I could be immediately terminated from the project and asked to leave.

First Name:

Last Name:

Date of Birth (MM/DD/YYYY):

**Photo Release Form**

(see separate document from CU Boulder Office of Outreach and Engagement (Supplemental Text 5))